



at Linda Pedersen Park
2024 General Facts Sheet
Food Vendors

- SUMMARY:** Good, old-fashioned family fun, swamp themed festival. Enjoy the relaxed, casual atmosphere in beautiful Linda Pedersen Park
- LOCATION:** Linda Pedersen Park
6400 Shoal Line Boulevard, Weeki Wachee, FL 34607
- DATE & TIME:** Friday, March 1, 2024 9:00 AM – 5:00 PM
Saturday, March 2, 2024 9:00 AM – 5:00 PM
Sunday, March 3, 2024 9:00 AM – 4:00 PM
- SET-UP:** Thursday, February 29, 2024 9:30 AM – 5:00 PM
- ATTENDANCE:** 3,000 to 5,000 projected
- COST:** All vendors receive 2 free wristbands (required for park entry)
Food vendors may receive up to 5 free wristbands (required for park entry)
Additional wristbands \$3 each for booth personnel
General admission entry fee: **\$5** Adults **\$3** Children 6-12
FREE shuttle from remote parking
- FEATURES:** Arts & Crafts, Non-stop Entertainment, Swamp Food, Swamp Monster Contest, Hourly Prize Drawings, Public Service Exhibits
- ENTERTAINMENT:** Variety of live music throughout the festival
- FOOD:** A variety of Swamp Food
- ORGANIZERS:** Members of the Weeki Wachee Swamp Festival
*****NO PETS/ANIMALS permitted per Hernando County park regulations*****

For more information or contact information please visit our website
www.swampfestweekiwachee.com

Swamp Festival Rules

- Weeki Wachee Swamp Festival is not responsible and/or accountable for any sales or lack thereof between vendor and festival patrons during this event. We only provide the space for your merchandise to be sold. The rental of a booth space(s) is at your own risk. We are not responsible for any loss you may incur. It is the sole discretion of vendor committee to approve or deny applications.
- Upon arrival, participants must check in to receive their booth assignments. Spaces are preassigned and ARE FINAL. All booths must be set up by 8 AM Friday. Someone from the prize booth will stop by your booth to pick up the donated item.
- Free coffee will be available in the Sweets Booth at the Food Court all weekend starting at 7:30 AM daily
- Participants must **prominently display the ID card** showing name and space number **on your tent** and the **parking pass must be prominently displayed in your vehicle** (provided in Sponsor Packet to be picked up at Vendor check-in). **Wristbands are required for all persons entering the park** and must be worn all weekend.
- Participants must be present during the entire festival. (No one is permitted to breakdown their booth before 4 PM on Sunday unless prior arrangements are made). **Failure to follow this rule will result in ineligibility for future Swamp Fest events.**
- Participants are required to provide their own tents, tie down weights, tables, chairs, etc. and have complete responsibility for their own exhibits. Please keep all areas clean and dispose of trash in designated places.
- Generators allowed with noise level not exceeding 70 decibels.
- Electricity is available for an added fee. See registration form for more details. **Space is limited.**
- Set up between the paint marks at your designated booth space.
- If you need additional supplies brought to your location during the event, please contact the Swamp Fest Info Booth to assist you in making arrangements. You are not allowed to bring vehicles into the event during event hours.
- Vehicles must be parked in APPROVED parking spaces or they will be towed at the owner's expense. See a parking volunteer if you have any questions. Please respect designated handicap spaces and park beyond them.
- Vehicles will be permitted in the park prior to festival start time for unloading and restocking. **All vehicles must be removed by 8AM** and may not reenter the park until 5:45 PM Fri-Sat. or 4:45 PM Sun. For safety reasons there is **NO vehicle movement** of any kind permitted within the park between 8AM and 5:45PM Fri-Sat or 4:45PM Sun.
- **Animals/Pets are NOT permitted** in Linda Pederson Park per Hernando County park regulations. Please make other arrangements.
- Vendors are **NOT** permitted to offer items that launch projectiles (toy guns, bow & arrow, slingshot, etc), **raffle tickets, baked goods** or anything deemed exclusive to Weeki Wachee Swamp Fest.
- **All vendors are restricted to distributing information/products at their booths** so as not to impede the flow of traffic.
- All political candidates must work out of their party affiliated booth, individual booths are not permitted.
- No helium balloons are to be given for advertisement due to environmental concerns. H.E.L.P. is one of the Festival Organizers.
- No unauthorized photography/videography of festival participants without written approval by Swamp Fest Officials and signed consent by individuals being photographed/videoed.
- Any group or individual found to be in violation of these rules will be put on notice. Failure to comply with any request by Festival personnel will result in eviction from the park and ineligibility to attend the Festival in the future. Festival personnel reserve the right to refuse entrance or effect anyone deemed disruptive.

Swamp Festival Release:

All applicants agree for themselves and all affiliated persons to comply with event rules and regulations and to forever discharge the Weeki Wachee Swamp Festival, its officers, volunteers, sponsoring organizations, Linda Pederson Park and other participants from all matters of actions, suits, damages, claims and demands whatsoever in law or equity, from any loss of damage to the undersigned property while in possession, supervision or auspices of the Weeki Wachee Swamp Festival, Linda Pederson Park, its agents, representatives or volunteers/employees.

I declare that all of the statements in the application are truthful and correct statements and representative of my art/craft/food and the art/craft/food I will bring to the festival. I understand that if in the sole opinion of the festival committee, my application or art/craft/food contains fraudulent or incorrect statements I may be ruled ineligible for the festival or removed from it at any time. Penalties after the determination of ineligibility or removal will include forfeiture of participation in future Swamp Fest events. I agree to abide by the Festival Rules and understand the Weeki Wachee Swamp Fest Committee reserves the right to make the final interpretation of all rules.

I understand that uncivil behavior or breach of professional decorum will be cause for immediate expulsion from Festival grounds.

Please check box on application page that you have read and understand these rules

www.swampfestweekiwachee.com



Date: _____

Booth #: _____

at Linda Pedersen Park

Please take a moment to familiarize yourself with this important information

Parking and Set-up

- Park in area designated for vendors only or risk being towed. See parking volunteer with questions.
- Set up only between the paint marks at your designated booth space.
- Set up must be completed and vehicles out of the gates by 8:00 a.m. Friday morning.
- Advertising and sales of your products or services must be done only from your designated space.
- Complete the contact and emergency contact information requested on the back of your booth tag.
- Booth tag **MUST BE** displayed on the front of your booth at all times for emergency purposes. Use provided clip to secure it and Ziploc bag to protect it in case of rain.
- Breaking down tents is not permitted during festival hours and must be completed after 5:30 p.m. Friday and Saturday and after 4:30 p.m. Sunday. This will be enforced and early break down will result in denied access to future events.

Wristbands

- All persons entering the park are **REQUIRED to wear wrist bands at all times**. This includes all persons you will have working at your booth. One wrist band per person is valid for the entire event.
- Vendors are welcome to free coffee at the baked goods booth starting around 7:30 a.m. • Additional wristbands are available at the ticket booth or info booth at a cost of \$3 each.

Housekeeping and Security

- Do not leave food in your tent overnight. It's like an invitation to the swamp critters!
- Night security will be provided but please secure your area before leaving each day.
- Please leave your area as you found it. This is home for many swamp critters!!
- Under NO circumstances are animals allowed within the park per Hernando County regulations.
- NO photography/videography without prior written approval by Swamp Fest officials and consent of the individuals to be photographed or videoed.

We hope you find everything satisfactory.

If you have any issues, please see a festival volunteer located at the information booth near the stage.



at Linda Pedersen Park

FOOD VENDOR REQUIREMENTS

- Must possess current Florida Food License as well as liability insurance and any locally required licenses. Submission of proof required with application. **Please see sample Liability Form. You must name Weeki Wachee Swamp Festival as an additional insured with address and dates. See sample below.**
- Must decorate individual food sales area to reflect “swamp” theme. Submit photos or description with application.
- Must serve food items which are representative of traditional Florida/southern cooking or compatible with the special nature of event. (List of suggested items included.) Each vendor must submit proposed menu for approval. In most cases, individual food items will be limited to one vendor but exceptions may be granted for high demand items and/or if deemed to be in the best interest of event.
- **May not serve baked goods and/or coffee which will be sold exclusively by SWAMP FEST volunteers.** Outside vendors may be permitted to sell beverages such as iced tea which are compatible with their food selections, if requested.
- Must agree to charge “reasonable” prices for all food items subject to approval of SWAMP FEST committee, preference will be given to the best food values if duplicate requests for the same or similar food items are received.
- Must provide all of their own supplies and equipment. Due to limited resources, vendors are strongly encouraged to be self-contained. **Electricity is available for an additional fee of \$35 for 20 amp electrical hook-ups or \$75 for 50 amp electrical hook-ups per space. Space is Limited.**
- **Generators allowed with noise level not exceeding 70 decibels.**
- Water is available on grounds but not at all sites. Traffic will be very limited or prohibited and access should not be expected. Must be sufficiently equipped to avoid vehicular access to sales location during event hours.
- Must agree to remain open at event from opening to closing on all three days during the event.

Food Vendor Fees: 1 item - \$240; 2-3 items - \$346; 4-5 items \$453; 6-10 items \$559 Sales Tax included in this fee.

Space size may vary according to location but generally will not exceed 30'. Location will be determined by type of food served and event layout.

SWAMP FEST committee reserves the right to accept or reject any food vendors, items, prices, decorations, etc. at their sole discretion based on the goals and objectives of the event, which include the desire to provide a good variety of high quality, theme-related food at reasonable prices.

SOME SUGGESTED FOOD ITEMS

Hamburgers
Bar-B-Que
Kettle Corn
Tacos
Swamp Cabbage
Vegetarian

Gator Bites
Seafood
Turnip Greens
Bloomin Onion
Meat On A Stick
Ice Cream

Corn On The Cob
Grits/Cheese Grits
Cajun
Boiled Peanuts
Gyros
Smoothies

Red/Black Beans & Rice
Fried Green Tomatoes
Shaved Ice
Pizza
Fusion
Boba Tea

Email: foodvendor@weekiwacheeswampfest.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/22/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER O'Brien and Delzer, Inc. 3317 Shoal Line Blvd Hernando Beach FL 34607		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: INSURER(S) AFFORDING COVER INSURER A: Name of Insurance Carrier INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Name of Vendor Address of Vendor		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER AGREEMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PREVIOUS CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EXP W/DD/YYYY	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	Policy Number		EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Name of Event: _____
Date of Event: _____
Location of Event: _____
Services being provided at event: _____
**** The Weeki Wachee Swamp Fest requires all vendors to carry the same limits of liability as Weeki Wachee Swamp Fest. These limits are 1 million per occurrence/2 million aggregate. ****

CERTIFICATE HOLDER**CANCELLATION**

Weeki Wachee Swamp Fest 7442 Shoal Line Blvd Weeki Wachee FL 34607	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Signature of Agent Providing Certificate
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Food Vendor Registration March 1-3, 2024

Please print:

Business Name: _____
Owner/Contact Name: _____
Address: _____
City: _____ State: _____ Zip Code _____
Phone: _____ Fax: _____
Email Address: _____
Florida Food License # _____
Liability Insurance Co. _____
Policy # _____ **Attach proof of liability Insurance**

(see attached sample of proper form)

No. of employees at event _____ Size of Display _____ Include photo or diagram

Dimensions of Food Truck **width** _____ **length** _____ **height** _____

Would you like to donate a gift from your booth? ☐ Yes ☐ No (If yes please have it ready for Friday AM pick-up)

Donation _____

Confirmation via ☐ Email or ☐ Mail (If mail, please enclose a Self-Addressed Stamped Envelope)

Please indicate setup date:

☐ Wed. February 28, 2024, 9:30am to 5:00pm (w/trailer) ☐ Thur. February 29, 2024, 9:30am to 5:00pm (w/trailer)

☐ Fri. March 1, 2024, 6:15am to 7:00am (without trailer) **(No vehicle movement after 8am)**

Electricity required? ☐ Yes ☐ No **(Additional fee for electricity is \$35 for 20 amp or \$75 for 50 amp) If**

Yes, how many amps _____ 20 for \$35 _____ 50 amp for \$75

Do you need water? ☐ Yes ☐ No (limited availability)

Make checks payable to: Weeki Wachee Swamp Festival

_____ Booth **1 item - \$240; 2-3 items - \$346; 4-5 items \$453; 6-10 items \$559**

_____ Electricity **\$ 35.00 or \$75.00**

_____ Late Fee **\$ 30.00 (after Jan. 25, 2024 per space)**

_____ Wrist Bands **\$ 3.00 (each - beyond the supplied quantity ****required for park entry****)**

_____ **Total**

First choice menu item	Price	Alternate menu item request	Price
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Use reverse side if necessary to explain. No substitute vendors will be allowed. **Approved menu including price may not be changed without approval.** All food prices must always be clearly posted at booth.

Swamp Festival Release on reverse side

Swamp Festival Release:

All registrants agree for themselves and all affiliated persons to comply with event rules and regulations and to forever discharge the Weeki Wachee Swamp Festival, its officers, volunteers, sponsoring organizations, Linda Pederson Park, Hernando County Departments and other participants from all matters of actions, suits, damages, claims and demands whatsoever in law or equity, from any loss of damage to the undersigned property while in possession, supervision or auspices of the Weeki Wachee Swamp Festival, Linda Pederson Park, its agents, representatives or volunteers/employees.

I declare that all of the statements in this application are truthful and correct statements and representative of my art/craft and/or food I will bring to the festival. I understand that if in the sole opinion of the festival committee, my application or art/craft or food contains fraudulent or incorrect statements I may be ruled ineligible for the festival or removed from it at any time. Penalties after the determination of ineligibility or removal will include forfeiture of participation in future Swamp Fest events. I agree to abide by the Festival Rules and understand the Weeki Wachee Swamp Fest Committee reserves the right to make the final interpretation of all rules. I understand that uncivil behavior or breach of professional decorum will be cause for immediate expulsion from Festival grounds.

☐ **I have read and understand the Swamp Festival Rules**

Applicants Signature: _____ Date: _____

Deadline for entry with \$150 non-refundable deposit is November 10, 2023

Full payment is due by January 5, 2024. Sales Tax included in the vendor's fee.

Send Application, with required attachments to:

Weeki Wachee Swamp Festival • 6252 Commercial Way #191 • Weeki Wachee, FL 34613